

DATE: November 19, 2018

1:00 p.m. - Convened/Board of Health.

Present: Troy Henderson and Chris Skidmore.

**DIVISION UPDATES:**

**Minutes:**

1. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve the Board of Health minutes of September 17, 2108.

**Health Officer:**

2. On behalf of Dr. Bowman, Mr. Henderson mentioned there have been a number of Influenza Type "A" cases in Spokane and the total numbers are higher than usual affecting senior citizens. Whitman County has not received any confirmed cases to date nor an update on Whooping Cough cases.

**Environmental Health:**

3. Mr. Skidmore reported Environmental Health is wrapping up the year. Due to the nice weather they are still working on septic systems; it has been a record year for permits.

3A. Chris Skidmore said Chelsea Canaard has passed her testing for Registered Sanitarian.

**Administrative:**

4. Troy Henderson said the Unified Dental clinic opened at 9:00 a.m. with 19 appointments scheduled.

4A. An intern will be starting in January working on the transfer of hard copies to electronic records in an effort to continue reducing their HIPAA footprint.

4B. The Washington State Association of Local Public Health Officials is requesting Local Boards of Health to support a letter to the Governor seeking additional funding for Public Health. No action was asked of the Board at this time.

4C. Mr. Henderson mentioned the email he sent the Commissioners previously regarding outreach activities by the new Communicable Disease Nurse.

5. Review of the proposed revised fee schedule took place that included a questions/answer period. There were no changes proposed for the Public Health fees only Environmental Health fees.

6. **Motion** by Commissioner Largent **seconded** by Commissioner Swannack and **carried** to approve the 2019 Public Health Fee Schedule as presented.

**BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

In the Matter of the Second ) RESOLUTION NO. 080776-BOH  
Revised Whitman County Public )  
Health Fee Schedule for 2019 )

WHEREAS, the Board of Whitman County Commissioners acting as the Board of Health, met in regular session on the 19<sup>th</sup> day of November 2018; and,

WHEREAS, it appears additional changes to the current Public Health Fee Schedule are necessary and in the best interest of the citizens of Whitman County.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the attached second revised Public Health Fee Schedule be adopted and implemented effective January 1, 2019.

PASSED AND APPROVED by the Whitman County Board of Commissioners, acting as the Board of Health on this 19<sup>th</sup> day of November, 2018.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON  
ACTING AS THE WHITMAN COUNTY  
BOARD OF HEALTH

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Dean Kinzer, Chairman

ATTEST:

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Arthur D Swannack, Commissioner

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Maribeth Becker, CMC  
Clerk of the Board

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Michael Largent, Commissioner

Permit Type		Fees
TYPE OF VISIT		2019
99212	Minimal office visit (1 service)	\$17.00
99214	Intermediate office visit (2 or more services)	20.00
99201	TB test, 1 step office visit	28.00
99215	TB test, 2 step office visit	38.00
<b>IMMUNIZATION SERVICE</b>		
90702-SL	DT	15.00
90700-SL	DTaP	15.00
90633-SL	Ped Hep A (2-18 years)	15.00
90744-SL	Hep B (0-18 years)	15.00
90645-SL	HIB (4 doses), HIB titer	15.00
90746-SL	HIB (booster)	15.00
90647-SL	HIB (3 doses) Ped Vax	15.00
90648-SL	HIB (4 doses) Act HIB	15.00
90713-SL	IPV	15.00
90707-SL	MMR (0-18 years)	15.00
90669-SL	PCV-13	15.00
90718-SL	Tetanus/TD (7-18 years)	15.00
90716-SL	Varicella (1-18 years)	15.00
90657-SL	Influenza (6-35 months)	15.00
90658-SL	Influenza (3 years)	15.00
90723-SL	DTaP/HBV/IPV	15.00
90649-SL	HPV Gardasil (11-18 years)	15.00
90710-SL	MMRV	15.00
90680-SL	Rotavirus	15.00
90715-SL	TdaP (10-18 years)	15.00
90734-SL	Meningococcal Menactra (11-18 years)	15.00
<b>PRIVATE PAY</b>		
90632	Hep A Adult (19+ years)	37.00
90746	Hep B Adult	46.00
90658	Influenza	MARKET
90732	Pneumococcal	MARKET

90718	TD Adult (19+ years)	48.00
90636	Hep A/Hep B Twinrix	MARKET
86580	PPD 1 Step Skin test given/read	10.00
86580	PPD 2 Step Skin test given/read	12.00
<b>HIV/AIDS</b>		
86701	HIV test Oral Swab	
NOT SLID	2 hr HIV/BBP DVD rental/test/certificate	25.00
NOT SLID	4 hr HIV/BBP DVD rental/test/certificate	50.00
NOT SLID	7 hr HIV/BBP DVD rental/test/certificate	75.00
	HIV/BBP Education/Group class	35.00/HR
<b>VITAL RECORDS</b>		
	Certified copies of birth/death certificates	20.00
	Search of records birth/death with copies	8.00
<b>MISC.</b>		
	Daycare consultation	35.00/HR

### 2019 Environmental Health Fees

Permit Type	Fees
<b>Food Establishment Permits</b>	
Category I - Low Risk	\$100.00
Category II - Medium Risk	300.00
Category III - High Risk	500.00
Category I through III - additional catering	50.00
Catering Only	250.00
Mobile - Simple	150.00
Mobile - Complex	300.00
School/Greek Kitchen	200.00
Commissary/Approved Kitchen	500.00
Small Grocery	150.00
Large Grocery	500.00
Community Vendor	75.00
<b>Other Food Program Fees</b>	
Plan review w/ pre-opening inspection	150.00
1 <sup>st</sup> follow up after failed inspection	150.00
2 <sup>nd</sup> follow up after 1 <sup>st</sup> failed inspection	300.00
Health Officer hearing after 2 <sup>nd</sup> failed inspection	500.00
Variance Request/HACCP Plan	100.00
Operating without a Permit	Double All Fees
Food Worker Card	10.00
<b>Temporary Food Events</b>	
Non-profit/Benevolent	20.00
Simple Menu	30.00
Complex Menu	50.00
<b>Solid Waste and Landfills</b>	
Sanitary landfill permit	1000.00
Inert fill site permit	500.00
Compost/Other facility permit	1000.00
<b>Onsite Sewage Licensing</b>	
Septic Installer annual license	250.00
Septic Pumper annual license	250.00
Septic Evaluator (Installer + Pumper) annual license	450.00

Out of county septic tank pumper	\$25.00 per pump
Out of county septic installer	\$100.00/per installation
<b>Onsite Sewage System Permits</b>	
Residential Gravity	800.00
Residential Alternative	900.00
Homeowner Install (added to baseline permit cost)	150.00
Commercial Gravity	950.00
Commercial Alternative	1100.00
Simple Repair of Onsite Sewage System	250.00
Site Evaluation (additional/standalone)	200.00
<b>Land Use/Planning</b>	
New Review (cost per individual site)	350.00
Existing Review (cost per individual site)	150.00
<b>Water Recreation Permits</b>	
Pools	275.00
Each additional pool on site	100.00
Spas	250.00
Each additional spa on site	100.00
Other Water features (wading pool, spray structure)	200.00
Pre-opening inspection	150.00
<b>General Environmental Health Hourly Fee</b>	100.00

7. Mr. Henderson said he met with the Jail Supervisor regarding HIPAA issues and he seemed very receptive to the suggestions made for HIPAA issues in the Jail. At the conclusion of HIPAA training for jail staff, there was one individual that had not completed the training but Mr. Henderson was unsure if that individual is still employed or not.

HIPAA training for 2019 county staff will take place again in December 2018 or January 2019.

Public Health's remote storage facility at the County Shop will be emptied by the end of the year for HIPAA compliance.

**Next Meeting/Adjournment:**

8. At 1:30 p.m. the Board of Health meeting was adjourned to January 22, 2019.

January 22, 2019  
 March 18, 2019  
 May 20, 2019

July 15, 2019  
 September 16, 2019  
 November 18, 2019

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MARIBETH BECKER, CMC  
 Clerk of the Board

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DEAN KINZER, CHAIRMAN  
 Board of Health